



# COMMISSION REGULAR MEETING AGENDA

October 26, 2021

To be held in virtually via MS Teams in accordance with Senate Concurrent Resolution 8402 and in accordance with Governor Inslee's Proclamations 20-05 and 20-28 et seq. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). **To listen live, call in at +1 (425) 660-9954 and Conference ID 737 511 203#**

## ORDER OF BUSINESS

10:30 a.m.

### 1. CALL TO ORDER

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** (*at this time, commissioners may reorder, add, or remove items from the agenda*)

### 4. SPECIAL ORDERS OF THE DAY

### 5. EXECUTIVE DIRECTOR'S REPORT

### 6. COMMITTEE REPORTS

7. **PUBLIC COMMENT** – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**DUE TO SENATE CONCURRENT RESOLUTION 8402 AND THE GOVERNOR'S PROCLAMATION 20-28** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of October 26, 2021. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, October 26, 2021. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. **CONSENT AGENDA** (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of the Minutes of the Regular and Special Meetings of October 12, 2021. **(no enclosure)**

- 8b. Authorization to Design and Prepare Construction Documents for the Snow Storage Expansion Project at Seattle-Tacoma International Airport, for a Total Request Amount of \$2,500,000 and a Total Project Authorization of \$2,794,000, and the Estimated Overall Project Cost of \$17,500,000. (CIP #C801171) ([memo](#) and [presentation](#) enclosed)
- 8c. Authorization for the Executive Director to Execute a Change Order to Contract MC-0319240 North Terminal Utilities Upgrade Project Phase 1 (NTUUP) to Replace an Existing Roll Up Door at Seattle-Tacoma International Airport in the Amount of \$12,490.97 and a Contract Time Extension of 89 Calendar Days. (CIP #C800717) ([memo](#) enclosed)
- 8d. Authorization for the Executive Director to Advertise and Execute One (1) Major Construction On-call Contract for Electrical Work to Support Project, Operational and Safety Needs of all Port Divisions and the Northwest Seaport Alliance, for a Total Amount Not-to-Exceed \$1,000,000. ([memo](#) enclosed)
- 8e. Authorization for the Executive Director to Authorize \$550,000 to Complete Design and Permitting for the Rehabilitation of the Fender System Along the West Apron of Pier 66, Including the South Apron Area and North Corner Area, Increasing the Total Project Authorization To-date to \$710,000 Out of a Total Preliminary Estimated Project Cost of \$5,000,000. (CIP #C800674) ([memo](#) and [presentation](#) enclosed)
- 8f. Authorization for the Executive Director to Complete Design and Permitting for the Rehabilitation of the Pile Caps on the East Side of Pier 90 at Terminal 91 (T91), Increasing the Total Project Authorization To-date to \$200,000 Out of a Total Preliminary Estimated Project Cost of \$1,000,000. (CIP #C801163) ([memo](#) and [presentation](#) enclosed)
- 8g. Authorization for the Executive Director to Authorize \$150,000 in Design Funding for the Replacement of Domestic Underdock Water Lines at Pier 90 and Pier 91, Increasing the Total Project Authorization To-date to \$250,000 Out of a Total Estimated Project Cost of \$850,000. (CIP #C801243) ([memo](#) and [presentation](#) enclosed)

## 9. UNFINISHED BUSINESS

## 10. NEW BUSINESS

- 10a. Authorization for the Executive Director to (1) Issue a Request for Proposal to Select a Vendor for Duty Free Operations and (2) to Execute a Concessions Agreement with the Selected Duty-free Operator at Seattle-Tacoma International Airport. ([memo](#) and [presentation](#) enclosed)
- 10b. Authorization for the Executive Director to Authorize \$475,000 to Complete a Project Definition Document and to Progress the Overall Project Design to 15 Percent for the Concourse A Duty Free Project at Seattle-Tacoma International Airport, for an Anticipated Total Project Cost in the Range of \$24M - \$42M. (CIP #C801206) ([memo](#) enclosed; *presentation provided in Item 10a*)

- 10c. Carbon Emissions and Accelerating Century Agenda Objectives ([memo](#) and [presentation enclosed](#)) - *For Information Only, No Action*
- 10d. Order No. 2021-10: An Order endorsing the Executive Director's Acceleration of the Carbon Emission Reduction Targets of the Port of Seattle. ([order enclosed](#))
- 10e. Resolution No. 3792: Introduction of Resolution to Adopt Charting the Course to Zero: Port of Seattle's Maritime Climate and Air Action Plan ([memo](#), [draft resolution](#), [draft action plan](#) and [presentation enclosed](#))

## 11. PRESENTATIONS AND STAFF REPORTS

- 11a. Briefing on the Tax Levy and Draft Plan of Finance for 2022-2026 ([memo](#) and [presentation enclosed](#))

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT